From: Servizio, Paul (DPH)

**Sent:** Thursday, June 16, 2011 2:49 PM

**To:** Rosas, Giovanni (DPH) **Subject:** FW: Vacation so far

Follow Up Flag: Follow up Flag Status: Flagged

From: Servizio, Paul (DPH)

**Sent:** Thursday, June 16, 2011 2:29 PM

**To:** Servizio, Paul (DPH) **Subject:** RE: Vacation

Paul vaca Philadelphia vaca trip for Aug 5 and Aug  $8^{th}$ . Will be back in lab Aug 9th for coverage .I nixed plans for June 21 vaca.that I previously put in for..Instead July  $5^{th}$  and july 15, 18, and 19,

John vaca Jun 27 28 29 and Aug 31st to Sept 16th

From: Rosas, Giovanni (DPH)

**Sent:** Thursday, June 16, 2011 1:58 PM

To: Clemmer, Jill (DPH); Hanchett, James (DPH); Jacobsen, Patricia (DPH); Jenner, Jennifer (DPH); Kane01, Peter (DPH);

O'Brien, Elisabeth (DPH); Piro, Peter (DPH); Rubin, Alan (DPH); Salemi, Charles (DPH); Servizio, Paul (DPH)

Subject: Vacation

## Good afternoon

I am compiling a list of lab staff/personnel that are requesting time off (vacation) for Julie. I need a listing of names and dates of all staff including Supervisors that will be taking time off between now and Sept 30<sup>th</sup>.

## **Thanks**

Giovanni Rosas Administrative Assistant William A. Hinton State Laboratory Massachusetts Department of Public Health 305 South Street, Boston MA 02130 Phone: 617-983-6689